

**Minutes of a meeting of Scarning Parish Council  
held in the Village Hall on 21 November 2016.**

Present Cllrs W Brown (Chair), S Dickerson, C Hewson, J Magrath, M Steward.  
Mr W Richmond (Norfolk County Councillor)  
In attendance Mr N Hartley (Parish Clerk). Nine members of the public.

1. Welcome and Apologies for Absence

Cllrs Farnham, Faulkner and Page, who had prior engagements and Cllr Bradford, who was detained at work. Apologies were also received from Breckland Councillor Mrs L Turner.

2. Declarations of Personal or Business Interest

None.

3. Minutes

The minutes of the meeting held on 19 September 2016 were approved and signed as a true and accurate record.

4. Matters Arising

None.

5. Finance

a. Current balances

Barclays £16,869.52 Scottish Widows £20,870.59

b. Payments made and approved in accordance with the budget

Cq 101778 Norfolk Parish Training & Support, balance of clerk's CILCA course, £75  
101779 Mansfield Fencing, mats at Water Meadows & improvements to fence at small play area, £910  
101780 NGF Play Ltd, maintenance & repair of Outdoor Fitness equipment, £260.40  
101781 L F Everett & son, printing November newsletter,  
101782 A Protheroe, delivery of November newsletter and replacement of lost cheque, £20  
101783 N Protheroe, delivery of November newsletter and replacement of lost cheque, £20  
101784 Thinking Rural, payroll services, £24  
101785 N Hartley, reimbursement of part clerk's phone/internet costs, £81.86  
101786 HMRC, PAYE, £89.60  
101787 Mazars, Annual Audit fee, £270  
101788 NGF Play Ltd, purchase of sit on springer for Water Meadows play area, £1,090.20  
101789 Walton Associates, annual service of church clock, £75  
101790 Westcotec, installation of solar lamp on Dereham Road, £1,920  
101791 Thinking Rural, payroll services October 2016, £12  
101792 David Bracey, Water Meadows play equipment safety report, £120  
101793 N Hartley, backdated salary, £17.53  
101794 Eon, unmetered lighting supplies, £142.03  
101795 CHEQUE NOT USED  
101796 Aon Services, installation of path on Scarning Water Meadows, £7,301.10  
101797 A Glister, purchase and erect Christmas tree outside Scarning Church, £130

c. Payment Received

Breckland Council, balance of Precept, £15,000

d. Report of Actual Expenditure to Budgeted Expenditure

6. Internal Control Officers Report

The clerk confirmed that Cllr Farnham had carried out the checks as Internal Control Officer and that everything was in order.

7. Planning

a. Comments sent to Breckland Council

Mr J Flynn, Rodwyn, Michaels Court  
Oak framed carport

3PL/2016/1057/HOU  
No objection

Mr M French, Corner House, 1 Park Lane Two storey side extension	3PL/2016/1203/HOU No objection
Miss N Clarke, 4 Bulrush Close Single storey front extension	3PL/2016/1233/HOU No objection
Mr M French, Spencer Lodge, Stone Road, Dereham Erect one detached dwelling No objection subject to there being no concerns raised by Highways Authority	3PL/2016/1206/O
Mr & Mrs Hewett, 35 Redfern Close Two storey side extension	3PL/2016/1240/HOU No objection

b. Breckland Council decisions

Mr & Mrs D Baker, land adjacent to the Homestead, Dereham Road New dwelling and garage	3PL/2016/0771/O Refused
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8. Public Participation

The meeting was adjourned for Public Participation. Residents on Dereham Road presented the Parish Council with a petition requesting the Council's support in lowering the speed limit and deploying traffic calming measures in response to the recent spate of accidents on this stretch of road.

It was noted that the track onto the houses at Scarning Fen has been damaged and needs to be reinstated. The clerk will contact Highways. It was also noted that area near the gate onto the former Broadway Allotments needs to be reinstated. It was suggested that the Fuel Allotment Charity might request a grant from the Parish Council to improve the track.

9. Dereham Road

It was agreed to support the residents' petition (as above) and to pass their concerns to Norfolk County Council Highways. The Council will also request that Highways carry out a survey of the road and make recommendations regarding the speed limit and traffic calming measures.

10. Adoption of Red Phone Box

It was agreed to adopt the phone box outside the Village Hall. The clerk will write to BT. The Council will decide where to locate the box and what to use it for.

11. Former Broadway Allotments

The clerk noted that the tenant has not responded to correspondence re clearing the site and repairing the fence. Cllr Steward agreed to contact the tenant.

12. Additional Hedge Cut from Black Horse Close to Hill Rise

It was agreed to trim the hedge to make it even.

13. Parish Partnership Scheme (TROD)

It was agreed to apply for a TROD between Chestnut Road and the entrance to the footpath to Brooks Drive under the Parish Partnership Scheme.

14. Parish Partnership Scheme Bus Shelter

It was agreed to apply to move the bus stop on Dereham Road/Blackhorse Close under the Parish Partnership Scheme.

15 Litter Bin at Ted Ellis Walk/Allwood Avenue

It was agreed to purchase a new bin for the top of Ted Ellis Walk/Allwood Avenue.

16. Litter Bin at Dereham Road/Chestnut Road Bus Stop

It was agreed to purchase a new, larger litter bin for Ted Ellis Walk and to move the existing bin to the bus stop at Dereham Road/Chestnut Road.

17. Flower Boxes

It was agreed to purchase flower boxes to be installed beneath the village name signs at either end of the village.

18. Scrub Area Dereham Road/Chestnut Road Bus Stop

It was agreed to cut back this area to improve visibility.

19. Clearance near old layby by Dereham Road

It was agreed to clear/cut back this area.

20. Clearance of Scrub Area near Scarning Church

It was agreed to cut back this area to improve visibility.

21. Grant for grass cutting in Scarning churchyard

It was agreed to cut the grass in the churchyard next year.

22. Scarning Playing Field Committee

The Council agreed a grant of £4,000 to the Playing Field Committee toward the maintenance of the Playing Field.

23. Scarning Conservation Volunteers

The Council agreed a grant of £500 to the Conservation Volunteers toward the maintenance of the Water Meadows.

24. Parish Council Budget 2017/18 and Precept

It was agreed to increase the Precept to £32,000 to reflect the Council's increased costs. It was noted that the Precept was £32,000 several years ago and that the Council had previously lowered the Precept to £30,000.

25. Scarning Newsletter

It was agreed to continue with the newsletter as it is.

26. Allocation of Charitable Donations

It was agreed to allocate £100 each to Big C, Dereham Cancer Care, East Anglian Children's Hospice, East Anglian Air Ambulance, Revitalise, Norfolk Accident Rescue Service and Dereham Blind Club.

There being no further business, the meeting was closed at 9pm.