

**Minutes of a meeting of Scarning Parish Council  
held in the Village Hall on 21 January 2013.**

Present Mrs W Brown, Mr M Steward, Mrs F Bradford, Mr S Faulkner,  
Mr N Horwell, Mr R Walton.  
In attendance Mr N Hartley.  
Six members of the public

1. Welcome and apologies for Absence

Apologies were received from Mr Farnham, who was on holiday, and Ms Magrath and Mrs P Page, due to the weather conditions.

2. Co-option of new councillor

Mrs F Bradford was co-opted onto the Parish Council.

3. Declarations of Interest

Mrs Brown in the payment of cheque to herself.  
Mr Walton in the payment of cheques to himself.

4. Minutes

The minutes of the meeting held on 19 November 2012 were confirmed and signed.

5. Matters Arising

A letter from the Village Hall Trustees noted that unless an event was for charitable purposes, the Parish Council must pay for the hire of the Village Hall.

It was questioned if there was any news regarding the Zip Wire. The clerk noted he had received no further contact from Breckland Council.

6. Finance

a. The clerk informed the meeting that the current balances are as follows:-  
Current Account £3,527.76 Scottish Widows £18,891.06

b. Payments made and approved in accordance with budget

Cq 101302 Corners Nursery, Christmas trees for Christmas Tree Fair, £382.50  
101303 British Telecom, part payment of clerk's internet/phone costs, £60.20  
101304 Corners Nursery, additional six foot Christmas tree for Christmas Tree Fair,  
£22.50  
101305 N Hartley, reimbursement re refreshments for Christmas Tree Festival, £10.48

101306 N Hartley, reimbursement re batteries and sundries for Christmas Tree Festival, £9.02  
101307 R Walton, reimbursement re stencil kit for signs, £49.38  
101308 N Hartley, overtime, £244.56  
101309 W Brown, reimbursement of expenses, £32.17  
101310 Wensum Valley Services, installing lights on Christmas tree outside Scarning Church, £78  
101311 Mansfield Fencing, securing Christmas tree outside Scarning church, £30  
101312 Jemco, no dogs allowed signs for Water Meadows play areas, £99.64  
101313 E-on, electricity for street lights, £90.74  
101314 Mansfield Fencing, putting up No Dogs Allowed signs in play areas, £30  
101315 R Walton, reimbursement of expenses for hooks for dogs at play area, £13.56

c. Payments received

Garden Plan, donation to Christmas Tree Fair, £50  
S & G Motors, donation to Christmas Tree Fair, £25  
Cash re tickets for Christmas storyteller, £30  
Hood, Vores & Allwood, newsletter advertisements, £80  
Cash from Christmas Tree Festival, £650.77  
Cash from Christmas Tree Festival, £40  
Parsons Estate Agents, donation to Christmas Tree Fair, £50  
Cheques from Christmas Tree Festival, £60  
UK Power Networks, wayleaves, £26.47

d. Report of Actual Expenditure against Budgeted Expenditure

The meeting received a report of Actual Expenditure against Budgeted Expenditure to 31 December 2012.

7. Internal Control Officer's Report

Mr Walton reported that he had carried out a check of six cheques and two receipts, and that everything was in order.

8. New Bank Signatory

Mr N Horwell was added as a signatory to the bank account.

9. Precept 2013/14

It was agreed that the Parish Council will continue to ask for £32,000.

10. Public Participation

Mrs Steward questioned how well the Christmas Tree Festival had gone and suggested a committee should be established for the next such event. Mr Hewson raised concerns that there

should have been tighter control on the form regarding the sale of the Christmas trees. It was suggested that the Parish Council should give a set amount of money to a committee and let the committee run the event. Any monies raised above this should then be divided among the charities taking part. Mrs Steward requested a copy of the income and expenditure for the event.

Mr Eagle explained the position regarding the hedge between Black Horse Close and Hill Rise. He said that the County Council had put the fence in the wrong position and that as a result he is unable to properly cut the hedge. He noted that he has always cut the hedge and is not ignoring his responsibilities. Mr Eagle believes that Norfolk County Council is responsible for cutting the hedge.

The Council was asked to see if there were any monies for Recreation contributions available to it from Breckland Council.

#### 11. New Litter Bin Request

The clerk read a request for litter bins on the path through the estate from Draytonhall Lane. It was agreed to install a bin at either end, subject to Breckland Council being able to empty them.

#### 12. Hedge Cutting from Blackhorse Close to Hill Rise

It was agreed to contact Norfolk County Council in view of Mr Eagle's comments above.

#### 13. External Hard Drive

It was agreed to purchase an External Hard Drive for all Parish Council business.

#### 14. Speed Control Measures on Allwood Avenue

It was agreed to contact Norfolk County Council to see what can be done about speed control measures on Allwood Avenue

#### 15. Picnic Bench

It was agreed to purchase an additional picnic bench for the Water Meadows play area in the spring.

#### 16. Christmas Tree Fair Donation

It was agreed that £100 should be paid to Scarning PCC in respect of the Christmas Tree Fair for the use of the church, heating and electricity. The PCC will invoice the Parish Council.

#### 17. Water Meadows Play Area

Quotes for reseeding the goal mouth areas were read. Garden Plan were asked to quote again.

#### 18. Management of Recreational Spaces

It was agreed to write to the Playing Field Committee asking for its accounts, in order to satisfy the Parish Council's audit requirements; to request copies of their minutes to be forwarded to the Parish Council; and for the minutes to be published on the parish website. It was also agreed to check that the Parish Council representatives are being invited to the Playing Field Committee meetings.

#### 19. Footpath from Chestnut Road to Cooper Terrace

It was agreed to apply for funding for a footpath from Chestnut Road to Cooper Terrace.

#### 20. Emergency Plan

This was held over to the next Parish Council meeting.

#### 21. Planning

##### a. Breckland Council Decisions

Mr S Fryett, Foresters Lodge, Bradenham Lane  
Installation of two micro scale wind turbines  
Approved

Mr & Mrs M Peart, 7 The Watlings  
First floor extension over garage and utility  
Approved

##### b. Comments sent to Breckland Council

Mr A Nightingale, Hulver Cottage, Hulver Street, Wendling  
Installation of single wind turbine  
objection No

##### c. Applications to be considered

Mr & Mrs A Taylor, Court House, Dereham Road  
Single storey extension to side and rear  
objection No

Mr & Mrs J Watson, Fen Road  
Demolition of conservatory and erection of side extension  
objection No

There being no further business, the meeting was closed at 9pm.