

**Minutes of a meeting of Scarning Parish Council
held in the Village Hall on 20 July 2015.**

Present Mrs W Brown, Ms F Bradford, Mr S Faulkner,
Mr C Hewson, Ms J Magrath, Mr M Steward,
Mr W Richmond, Mrs L Turner.
Two members of the public. In attendance Mr N Hartley.

1. Apologies for Absence

Apologies for absence were received from Mr Farnham, who was working and Mrs Page who had a prior engagement.

2. Co option of Mrs Dickerson

Mrs Samantha Dickerson was appointed to the Parish Council. She signed the Declaration of Office.

3. Declarations of Personal or Business Interest

Mrs Brown in the cheques to herself and Mr T Brown, her husband.

4. Minutes

The minutes of the meeting held on 18 May 2015 were confirmed and signed.

5. Matters Arising

Mr Hewson confirmed he will be cleaning the Bus shelters.

6. Finance

a. Current balances

Barclays £3,303.70 Scottish Widows £35,650.70

b. Payments to be made and approved in accordance with the budget

Cq 101610 Aon, annual insurance premium, £719.87
101611 Community Heartbeat Trust, purchase of defibrillator, £2,424
101612 NPTP, new councillor training course for C Hewson, £45
101613 NALC, Summer Conference for S Faulkner, £45
101614 Jemco, sign for former Highway Surveyors land at Chapel Lane, £20.99
101615 P Yaxley, grasscutting in Scarning churchyard, £190 (Section 137)
101616 Mansfield Fencing, staining noticeboard and seats, £120
101617 Mansfield Fencing, repair to roof of Youth Shelter, £30
101618 Information Commissioner, annual fee, £35
101619 Mansfield Fencing, putting up litter bin at Water Meadows play area, £40
101620 Wybone, purchase of dog bin for Dereham Road/Chapel Lane, £296.68
101621 N Hartley, reimbursement of part clerk's phone/internet cost, £65.66
101622 L F Everett & Son, newsletter printing, £309
101623 T Brown, newsletter delivery, £50
101624 W Brown, newsletter delivery, £10
101625 A Protheroe, newsletter delivery, £10
101626 N Protheroe, newsletter delivery, £10
101627 N Hartley, reimbursement of expenses, £123.15
101628 Breckland Council, chairing meeting skills course for W Brown, £50
101629 P Yaxley, grass cutting in Scarning churchyard, £285 (Section 137)
101630 Viking, photocopier and printer ink, £168.56
101631 Cheque spoiled
101632 Eon, unmetered supplies, £89.75

c. Payments Received

A E & P Fox, newsletter advertisement, £90
Norfolk County Council, sale of war book to Library Service, £20
D & D Gilkes, newsletter advertisement, £120

d. Report of actual Expenditure Against Budgeted Expenditure

7. Internal Control Report

The clerk confirmed that Mr Farnham had carried out all relevant checks.

8. Public Participation

The meeting was adjourned for Public Participation. Mrs Turner congratulated the Council on its Biodiversity Award.

9. PAYE

It was agreed to pay half the cost of administering the clerk's PAYE, the other half to be paid by Carbrooke Parish Council. The whole to be administered by Norfolk Rural Community Council.

10. Community Car Scheme

It was agreed to put an article in the newsletter to gauge the level of interest in a Car Scheme, as well as a coordinator and drivers.

11. Street Lights

It was agreed to find out when the street lights are turned off on Draytonhall Lane estate.

12. Water Meadows Scrapes

It was agreed to put up signs near the scrapes on the Meadows stating Beware Standing Water. The clerk will seek advice from the insurers regarding the wording on the signs.

13. Planning

a. Breckland Council decisions

Mr & Mrs Woods, 47 Hawthorn Drive

Single storey extension to front Approved

Mr A Buckingham, Units 10 & 11 Railway Farm, Fen Road
Installation of 40 solar panels on barn Approved

b. Comments sent to Breckland Council

Ms C Frost, 1 Dereham Road
Two storey rear extension and garage No objection

14. Play Equipment

The Zip Wire platform needs to be repaired.

15. Grass Cutting

The Council confirmed that it is satisfied with the grass cutting.

16. Parish Council Award Scheme

The clerk will seek more details regarding this scheme.

Bioblitz

The Council will arrange a Bioblitz in 2016.

There being no further business, the meeting was closed at 8.15pm.