

**DRAFT MINUTES FOR APPROVAL**  
**Minutes of a meeting of Scarning Parish Council**  
**held in the Village Hall on 19 July 2010.**

Present Mr A Glister, Mr N Eagle, Mr C Farnham, Mrs H Hudson,  
Mr J McSkimming, Ms J Magrath.  
In attendance Mr N Hartley  
County Councillor, Mrs D Irving, Breckland Councillor, Mrs E Gould  
Four members of the public

1. Welcome and apologies for Absence

The chairman noted apologies had been received from Mr Steward and Mr Spillman, who were working and Mrs Brown, whose son had been taken into hospital.

2. Declarations of Interest

Mr Glister declared a personal interest in all items on the agenda and a prejudicial interest in item 13, as he is a churchwarden and the Planning Application for Mr & Mrs Sneddon, as he is a neighbour.

Mr Eagle and Mr Farnham declared personal interests in items 6c and 9 as both are members of the Playing Field Committee.

3. Minutes

The minutes of the meeting held on 17 May 2010 were confirmed and signed.

4. Matters Arising

It was confirmed that there will be grit bins at Chapel Lane and Welden Road.

It was noted that the development land at Cooper Terrace is not the land in between Cooper Terrace and Dereham Road.

5. Public Participation

The meeting was adjourned for Public Participation.

6. Finance

a. The clerk informed the meeting that the current account balances are as follows:-  
Current Account £5,049.53. Scottish Widows £17,784.03

b. Payments made and approved in accordance with budget

Cq 101038 Aon Ltd, insurance premium, £1,972.57

101039 Richard Allan, charge for running parish website and registration costs, £250

101040 The Information Commissioner, registration fee, £35  
101041 BT Payment Services, part payment parish clerk's phone/internet costs, £64.44  
101042 L F Everett & son, newsletter printing, £79  
101043 T Brown, newsletter delivery, £40  
101044 Flying Cloud Ltd, internal audit for 2009, £135  
101045 Eon, unmetered supplies, £90.01  
101046 R B Allsop, grass and hedge cutting, £1,100

#### c. Payment Received

Scarning Playing Field Committee, refunded payment in respect of pavilion, £3,000

#### d. Report of Actual Expenditure against Budgeted Expenditure

The clerk presented a report of actual expenditure against budgeted expenditure ( copy attached ).

#### 7. Fence at small Water Meadows Play Area

This was postponed to the next meeting as the clerk was awaiting a third quotation in respect of the proposed works.

#### 7a. Goalposts at small Water Meadows Play Area

The clerk noted that one of the goalposts had been broken. The cost of replacing will be between £100 and £200. It was agreed to replace.

#### 8. Street Lighting Contractor

The clerk noted that Cartledge had closed its operations in Norfolk. Tenders had been received from Pearce & Kemp, May Gurney and TT Jones Electrical. It was agreed to appoint Pearce & Kemp.

#### 9. Village Playing Field Litter Bin

The Playing Field Committee had requested a litter bin. This was agreed.

#### 10. Dereham Road Bus Shelter Litter Bin

The clerk noted that the inner of the bin had been removed. It was not possible to purchase an inner piece of the same dimensions. The cost of demolishing and removing the bin is between £50 and £60. It was agreed to demolish the existing bin and replace with a new bin.

#### 11. New Road Signs

The clerk had received a request for signs saying Slow Down in Our Village. It was agreed to investigate the cost of such signs.



It was agreed that Mr Eagle, Mrs Hudson and Ms Magrath will become signatories on the Parish Council's account with Scottish Widows. Two signatories will be required to change any details on the account.

#### 17. Internal Auditor Appointment

It was agreed to reappoint Mr D Harrow as the Council's Internal Auditor.

#### Newsletter Delivery

It was noted that not all newsletters were being delivered promptly. It was agreed that the clerk will contact Mr Graver. The clerk will also investigate the cost for the Post Office to deliver the parish newsletters.

#### Village Playing Field

A letter had been received from residents whose property backs onto the playing field, who have been suffering problems with children throwing items into their garden. It was agreed to refer the matter to Breckland Council's Anti Social Behaviour team.

The meeting was closed to the public.

#### 18. Clerk's Salary

It was agreed to move the clerk to Salary Band 20.

There being no further business the meeting was closed at 8.55pm.