

**Minutes of the Parish Council Meeting
held in the Village Hall on 18 June 2018**

Councillors Present: W Brown (Chair), T Abel, F Bradford, C Farnham, J Magrath, P Page, M Steward. Mr W Richmond (Norfolk County Councillor) Mrs L Turner (Breckland Council)
In attendance Mr N Hartley (Parish Clerk). Three members of the public.

1. Apologies for absence

Apologies were received from Cllr Faulkner, who was on holiday.

2. Co-option of a New Councillor

It was unanimously RESOLVED to co-opt Mr Philip Page to the Council.

3. Declarations of Interest

None.

4. Minutes

The minutes of the meeting held on 21 May 2018 were approved and signed by the Chairman as a correct record without amendment.

5. Matters Arising

It was noted that BT has sent the payment to the power company for the removal of the post next to the old phone box

and are waiting for a programme date.

6. Public Participation

The meeting was adjourned for public participation. Cllr Richmond will liaise with the County Council to cut back the grass at the junction of Grange Road and the A47.

7. Planning

a. Breckland Council Decisions

Mr & Mrs G Hearn, Clear View, Church Farm Lane
3PL/2018/0346/HOU
Rear extension to replace conservatory
Approved

Mrs H Ashford, 7 Norman Close
3PL/2018/0295/HOU
Construction of porch
Approved

NR20 Developments, land adjacent 8 Jessopp Close
3PL/2018/0264/F
New garage in conjunction with approved dwelling
Refused

Scarning Primary School, Dereham Road
Y/2018/3001
New reception sized classrooms, group room, external play area, extension to car park and other stated works
Approved

Mr M French, Peachaven, Podmore Lane
3PL/2018/0442/HOU
Demolition of single storey section & conservatory. Proposed

extensions and renovation.

Approved

8. Finance

a. Current balances

The Council's current balances were noted as follows:

Barclays £1,379.02 Scottish Widows £20,897.49

b. The Council resolved to approve the following payments:

Chq 101976 BHIB Ltd, insurance premium, £621.14

101977 TOP Garden Services, grass cutting Scarning churchyard, £270 (Section 137)

101978 N Hartley, backdated salary and salary increase for April & May, £104.95

101979 Thinking Rural, payroll services, £12

101980 NGF Play Ltd, maintenance contract, £432

101981 A Newton, grass cutting contract, £1,392

101982 A Newton, rebuild parts of Water Meadows footpath, £444

c. Payment received

HM Revenue & Customs, refund of VAT paid, £1,531.19

d. The meeting received a report of Actual Expenditure to Budgeted Expenditure

9. Scarning Newsletter

The Council had ceased publication of the village newsletter for six months to gauge residents' reaction. It was noted that the clerk had received eight positive responses in favour of keeping the newsletter. It was unanimously RESOLVED to produce twice yearly a contact and event sheet for the parish.

10. Information Audit and Privacy Statement

The Clerk noted that an Information Audit and Privacy Statement had been undertaken and put on the Council's website.

11. GDPR Committee

It was unanimously RESOLVED to establish a GDPR committee. The members will be all councillors and the clerk.

12. Co option Procedure

It was unanimously RESOLVED to adopt Co option Procedure.

13. Asset Report

The Council considered recommendations in a report on the Parish Council's assets. It was unanimously RESOLVED to remove items from the Broadway Allotments (Cllr Abel to deal), to clean the Chestnut Road/Dereham Road bus shelter, to replace the bin at the small children's play area, to replace the lid of the bin at the village sign lay-by and to obtain costs for a new noticeboard.

14. Representatives' Reports

The Conservation Volunteers have contacted all contacts regarding their next meeting. Himalayan Balsam is to be pulled on 10 August. Norfolk Wildlife Trust has filled in another scrape and it has been noted that the crassula has returned to the scrape afterward.

15. Correspondence

None.

16. Next Meeting

The next Parish Council meeting will be on Monday 16 July at 7.30pm.

There being no further business, the meeting closed at 8.20pm.