

**Minutes of a meeting of Scarning Parish Council
held in the Village Hall on 17 September 2012.**

Present Mrs W Brown, Mr M Steward, Mr S Faulkner, Mrs J Hamling,
Mr N Horwell, Mr R Walton
In attendance Mr N Hartley
Three members of the public

1. Welcome and apologies for Absence

Apologies were received from Mr C Farnham and Miss J Magrath, who were working, and Mrs P Page, who was unwell.

2. Declarations of Interest

Mr R Walton re payment of cheque to him.

3. Minutes

The minutes of the meeting held on 16 July 2012 were confirmed and signed.

4. Matters Arising

None.

5. Finance

a. The clerk informed the meeting that the current account balances are as follows:-
Current Account £3,532.78 Scottish Widows £12,891.06

b. Payments made and approved in accordance with budget

Cq 101244 RBL, Poppy Appeal, wreath, £50
101245 Norfolk Rural Community Council, play area inspection course, £40
101246 S Mansfield, installing and resiting dog and litter bins, £160
101247 Viking, postage stamps, £59.10
101248 P Yaxley, grass cutting in Scarning churchyard, £166
101249 Scarning Village Hall, hire of Village Hall for Horticultural Show, £68
101250 Mazars, audit fee, £342
101251 K Graver, newsletter delivery, £35
101252 Pearce & Kemp Ltd, street lighting maintenance, £226.93
101253 CGM, grass cutting contract, £706.37
101254 P Yaxley, grass cutting in Scarning churchyard, £166
101255 R Walton, reimbursement of expenses for War Memorial Officers Conference, £71.20

c. Payments received

NALC, refund re Annual Conference, £45
Scottish Widows, interest on account, £192.48

d. Report of Actual Expenditure against Budgeted Expenditure

The meeting received a report of Actual Expenditure against Budgeted Expenditure to 31 August 2012.

6. External Audit

The clerk noted that the External Audit was complete.

7. Internal Control Officer's Report

The ICO confirmed that he had carried out a report for the second quarter of the financial year.

8. Dispensations for Scarning Fuel Allotment Charity and Highway Surveyors Land

Dispensations were agreed re the Scarning Fuel Allotment Charity and in respect of the Highway Surveyor's Land at Daffy Green and Chapel Lane.

9. Pre Budget Discussions

It was agreed to include the additional costs of printing and delivering the newsletter. It was also agreed to include the cost of another Horticultural Show, Christmas Tree lights and the possible movement of the Zip Wire.

Public Participation

The meeting was closed for Public Participation. Mr Steward requested information regarding the Zip Wire. The Chairman and the Clerk informed the Council that they had met officers from Breckland Council in July, and that another meeting was scheduled for the end of September. Councillors were in favour of receiving more information from Breckland Council regarding the complaint.

Mr Steward questioned whether the Parish Council should cut the hedge from Blackhorse Close to Rushmeadow Road. It was noted that the hedge is the responsibility of the landowners. In view of the fact that much of the hedgerow overhangs the path, it was questioned whether the Parish Council had a duty to cut the hedge. The clerk will seek costings.

Mr Horwell noted that the sign on Ted Ellis Walk has still not been repaired. The clerk will contact Norfolk County Council again.

Mr Walton questioned where the boundary of Scarning and Dereham lies. The clerk will check.

Mr Walton requested more details on the possible effect on the Precept for 2013 outlined by NALC in its recent newsletter.

10. Advertising Costs in Newsletter

It was agreed to increase advertising costs to £10 for a half page and £20 for a full page. Adverts to be agreed on a per edition basis only.

It was also agreed to have the option (depending on the amount of content) to increase the newsletter to 12 pages.

11. Newsletter Delivery

In view of the problems re delivery of the newsletter, it was agreed that three councillors, the clerk and five members of the public, who responded to a recent request in the newsletter, will deliver the newsletters between them. A nominal fee of £10 per person was agreed.

12. Memorandum of Understanding

It was agreed to reject the lease from Breckland Council and to proceed on the basis of a Memorandum of Understanding.

13. Fence & Gates on Scarning Water Meadows Play Area

It was agreed to install new self closing gates and to create a new footpath at the play area near Ted Ellis Walk.

14. Village Beacon

It was agreed to remove the damaged piece from the base of the Beacon and to relocate the Beacon.

15. Christmas Lights in Church Porch

It was agreed to spend between £30 and £50 on new lights for the Church porch.

16. Grant Application

A grant of £400 was agreed to Scarning PCC to create a new path at the back of the church.

17. Charitable Donations

It was agreed to divide £250 equally between Dereham Cancer Care, Air Ambulance and East Anglian Children's Hospice.

18. Part Night Lighting Proposal

The Council felt that Ted Ellis Walk, Welden Road, Brooks Drive and Allwood Avenue should be lit at all times.

19. Planning

a. Breckland Council Decisions

Mr & Mrs N Hammond, 65 Dereham Road
Erection of cottage style house Approved

Mr A Kilty, Manor Lodge, Podmore Lane
Demolition of single storey extension and erection of two storey side extension Approved

Mr & Mrs R Frampton, The Cedars, 51 Dereham Road
Dormer window to front elevation Approved

b. Comments sent to Breckland Council

Mr A Kent, Spencer Lodge, Stone Road, Toftwood
Demolition of existing extension and construction of new side and rear extension No objection

Mr & Mrs M Doughty, Butterfly Barns, Railway Farm, Fen Road
Demolition of Nissen hut and construction of single storey extension No objection

Mr & Mrs Frampton, The Cedars, Dereham Road
Dormer window to front elevation No objection

There being no further business, the meeting was closed at 8.45pm.