

**Minutes of a meeting of Scarning Parish Council  
held in the Village Hall on 16 January 2017.**

Present Cllrs W Brown (Chair), F Bradford, S Dickerson, C Farnham, S Faulkner, C Hewson,  
J Magrath, P Page, M Steward.  
Mr W Richmond (Norfolk County Councillor)  
In attendance Mr N Hartley (Parish Clerk). Eight members of the public.

1. Welcome and Apologies for Absence

District Councillor Mrs L Turner, who was attending another meeting.

2. Declarations of Personal or Business Interest

None.

3. Minutes

The minutes of the meeting held on 21 November 2016 were approved and signed as a true and accurate record.

4. Matters Arising

It was noted that Cllr Hewson has taken over looking after the Speed Sign in the parish.

5. Finance

a. Current balances

Barclays £5,692.27 Scottish Widows £20,870.59

b. Payments made and approved in accordance with the budget

Cq 101798 Scarning Conservation Volunteers, additional funds for information board, £200  
101799 Wensum Valley Electrical Ltd, install lights on Christmas tree, £78  
101800 A Newton, purchase and plant bulbs on Dereham Road verge, £216  
101801 NALC, fee for Autumn Conference, £50  
101802 Big C, charitable donation (Section 137), £100  
101803 Dereham Cancer Care, charitable donation (Section 137), £100  
101804 East Anglian Children's Hospice, charitable donation (Section 137), £100  
101805 East Anglian Air Ambulance, charitable donation (Section 137), £100  
101806 Revitalise, charitable donation (Section 137), £100  
101807 Norfolk Accident Rescue Service, charitable donation (Section 137), £100  
101808 Dereham Blind Club, charitable donation (Section 137), £100  
101809 Dereham Meeting Point, donation towards running costs (Section 137) £150  
101810 Citizens Advice Bureau, donation towards running costs, £150  
101811 N Hartley, reimbursement of part clerk's phone/internet costs, £75.98  
101812 Thinking Rural, payroll services, £12  
101813 Viking, stamps and office supplies, £112.24  
101814 Mansfield Fencing, repairs to Water Meadows play area, £475  
101815 Surelock Security, replacement padlock for SAM2, £18.17  
101816 J Walker, reimbursed expenditure for Neighbourhood Watch signs, £20  
101817 NGF Play Ltd, maintenance of Outdoor Fitness equipment, £162  
101818 Eon, unmetered street lighting, £142.03  
101819 A Newton, clearance of area near Scarning Church, £582

101820 A Newton, clearance of area near Dereham Road/Chestnut Road, £582  
101821 HMRC, clerk's PAYE, £21.20  
101822 L F Everett & Son, printing January newsletter, £309  
101823 A Protheroe, delivering January newsletter, £10  
101824 N Protheroe, delivering January newsletter, £10

#### c. Payments Received

Aon Services, reimbursement of overpayment re grass/hedge cutting, £1,370  
Breckland Council, balance of grant monies for path on Scarning Water Meadows, £1,250  
Homeworks Ltd, newsletter advertisement, £210  
T J Cambridge, newsletter advertisement, £120  
Cash, sale of First World War book, £5  
UK Power Networks, wayleaves, £31.09  
Cash, sale of First World War book, £5

#### d. Report of Actual Expenditure to Budgeted Expenditure

A report was made to the meeting.

### 6. Public Participation

The meeting was adjourned for Public Participation. It was noted that a petition is being prepared requesting that the speed limit on Dereham Road be lowered to 30mph. The Parish Council was asked to support the petition. It was questioned whether the bus service would be lost if the speed limit was lowered as it would impact on the bus company's timetable. It was noted that as there had been no fatalities on this particular stretch of the road, Highways may not bear the expense of lowering the speed limit.

It was noted that residents had made an agreement with Mr Riley regarding his Planning Application. The chairman observed that the Parish Council cannot be involved in personal agreements between residents.

### 7. Dereham Road Speed Limit

It was agreed to support the petition to lower the speed limit to 30mph.

### 8. Internal Control Officer's Report

The Internal Control Officer confirmed that all relevant checks had been carried out.

### 9. Internal Audit Report

The Auditor's Interim Report noted that everything was in order with the council's accounts and systems of internal control and accounting.

### 10. Planning

a. Comments sent to Breckland Council

Mr P Pickersgill, 49 Draytonhall Lane  
Erect fence along perimeter of front garden (retrospective) 3PL/2016/1443/HOU  
No objection

b. Breckland Council decisions

Mr & Mrs Hewett, 35 Redfern Close  
Two storey extension to side of dwelling 3PL/2016/1240/HOU  
Approved

Mr P Pickersgill, 49 Draytonhall Lane  
Erect fence along perimeter of front garden (retrospective) 3PL/2016/1443/HOU  
Refused

c. Application considered

Mr A Riley, Annex to Grange Cottage, Dereham Road  
Extension to annex 3PL/2017/0026/HOU  
No objection

11. Scarning Fuel Allotment Charity

As no costs had been made available, it was agreed to consider this at the next meeting.

12. Scarning Water Meadows

It was agreed to carry out the works proposed in the Play Area Safety Report.

13. Former Broadway Allotments

It was noted that the tenant had repaired the fence and removed a tractor, but that the fridges had not been removed from the pond. The tenant has said he will clear the fridges and around the pond area before he vacates the land. It was agreed to leave this to the end of his tenancy and check if he has done this.

14. Dereham Road

It was agreed that the Council was broadly in favour of making further improvements to the area opposite Chestnut Road.

15. Adoption of Red Phone Box

It was noted that BT had made no decision re adoption of the phone box outside the Village Hall. It was agreed that if the box is adopted to demolish the brick bus shelter on Dereham Road and to site the box in this location.

16. Complaints Procedure

The council's Complaints Procedure was updated and agreed.

#### 17. Equality Policy

It was agreed to adopt a new Equality Policy.

#### 18. Health and Safety Policy

It was agreed to adopt a new Health and Safety Policy.

#### 19. Lone Working Policy

It was agreed to adopt a new Lone Working Policy.

#### 20. Disciplinary and Grievance Policy

It was agreed to adopt a new Disciplinary and Grievance Policy.

#### 21. Next Meeting

The next meeting will be on Monday 20 March 2017. It was agreed to consider making a Parish Partnership bid next year for a footpath near the junction of Dereham Road and Shipdham Lane. The council will also consider the varying speed limit the length of Dereham Road.

There being no further business, the meeting was closed at 8.20pm.