

Scarning Parish Council

The Annual Parish Council Meeting will be held in the Village Hall at 7.30pm on Monday 20 May 2019 to consider the following items on the agenda below.

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N Hartley (Parish Clerk)

AGENDA

- 1 To elect a Chairman for the forthcoming year
- 2 To elect a Vice Chairman for the forthcoming year
- 3 To co-opt a new member to the Parish Council
- 4 All councillors to sign the Declaration of Acceptance of Office
- 5 To receive and approve apologies for absence
- 6 To receive declarations of interest from Members and consider requests for dispensations
- 7 To confirm the minutes of the meeting held on 15 April 2019
- 8 To receive any matters arising from the minutes (for information only)
- 9 **The meeting will be adjourned for a period of Public Participation**
- 10 Finance
 - 10.1 To approve the following payments in accordance with the Budget:-
 - Thinking Rural, payroll services, £12
 - Richard Allan, maintenance of village website, £250
 - T T Jones Electrical Ltd, street light maintenance works, £233.90
 - Andrew Allan, shelving for phone box, £120
 - N Hartley, reimbursement of cost of map for phone box and display unit, £45.26
 - HMRC, clerk's PAYE, £13.60
 - Norfolk Parish Training & Support, training course new councillor, £38.40
 - TOP Garden Services, grass cutting in Scarning churchyard, £180 (Section 137)

Norfolk Parish Training & Support, internal audit fee, £103.99
Mansfield Fencing, to paint telephone box, £290

11 Planning

11.1 Breckland Council decisions

1 Lawrence Farm Cottages, Daffy Green 3PL/2019/0342/HOU
Two storey side extension, garden room, front entrance porch and alterations
Approved

Land adjacent 5 Park Lane 3AG/2019/0265/F
Proposed dwelling and associated parking Refused

11.2 Applications to be considered

Dereham Water Supplies Ltd, Bradenham Lane 3PL/2019/0056/F
Conversion of existing office to a dwelling and erection of garage; conversion of
existing workshop building to three dwellings and erection of garage; erection of two
houses and garages

Park Farm, Park Lane 3AG/2019/0006/AG
Agricultural building for the storage of crops produced on the holding

12 To receive an update regarding Scarning Playing Field Committee

13 To consider approval of the Council's audited accounts

14 To consider the Internal Auditor's report

15 To consider approval of the Annual Return

16 To consider the appointment of an Internal Control Officer

17 To consider the appointment of a representative to Scarning Playing Field Committee

18 To consider the appointment of a representative to Scarning United Charities

19 To consider the appointment of a representative to the Seckar Trust

20 To consider the appointment of a representative to Scarning Conservation Volunteers

- 21 To consider the establishment of a Staff Committee
- 22 To consider the appointment of a Budget Sub Committee
- 23 To consider the appointment of a new Council bank account signatory
- 24 To consider the appointment of the Parish Council's insurer
- 25 To consider the appointment of two or more volunteers to help with questionnaires for the Parish Council's funding bid for new play equipment on Scarning Water Meadows
- 26 To consider the annual play equipment Safety Report
- 27 To consider improvements to the Council's flower boxes
- 28 To consider locating the telephone box outside Scarning Village Hall
- 29 To note the date and time of the next Parish Council meeting - Monday June 17 at 7.30pm

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