

**Minutes of the Annual Parish Council Meeting
held in the Village Hall on 15 May 2017.**

Present Cllrs W Brown (Chair), F Bradford, S Dickerson, S Faulkner, C Hewson, J Magrath,
P Page, M Steward. Mr W Richmond (Norfolk County Councillor)
In attendance Mr N Hartley (Parish Clerk). Two members of the public.

1. Election of Chairman

It was unanimously resolved to elect Cllr Brown as Chairman.

2. Election of Vice Chairman

It was unanimously resolved to elect Cllr Hewson as Vice Chairman.

3. Apologies for absence

Apologies were received from Cllr Farnham and Breckland Councillor Lynda Turner.

4. Declarations of Interest

None.

5. Minutes

The minutes of the meeting held on 24 April 2017 were approved and signed as a true and accurate record.

6. Matters Arising

It was noted the clerk is waiting to hear from the Village Hall Trust regarding removal of the telegraph post before moving the red phone box. It was noted that the cost to demolish the brick bus shelter is £350.

7. Public Participation

The meeting was adjourned for Public Participation. The clerk was asked to obtain costs to clear the footpath from Black Horse Close to the village sign and to trim the base of the hedge.

It was noted that there is a danger the phone box may become a dumping ground and the Council was asked to reconsider where it is to position it.

8. Finance

a. Current balances

Barclays £2,870.59 Scottish Widows £19,480.27

b. The Council resolved to approve the following payments:

Cq 101864 L F Everett & son, printing May newsletter, £309

101865 Thinking Rural, payroll services, £12

101866 Mansfield Fencing, repair rails at small play area on Water Meadows,
£30

101867 Scarning Parish Council, transfer to Scottish Widows account, £15,000

101868 Scarning School, reimbursement for payment re defibrillator bulb, £47.94

101869 D Harrow, fee for internal audit, £125

c. Payments received

T Rudling, annual rent in respect of land at Fir Acre, Scarning Fen, £5

Littleproud & son, newsletter advertisements, £90

Breckland Council, part precept, £16,000

9. Internal Auditor

It was unanimously resolved to appoint Doug Harrow as the Council's Internal Auditor. It was noted that Mr Harrow will no longer be auditing from next year and the Council will need to appoint a new auditor.

10. Representatives to Scarning Playing Field Committee

It was unanimously resolved to appoint Cllrs Farnham and Hewson as the Council's representatives on Scarning Playing Field Committee.

11. Representatives to Scarning United Charities

It was unanimously resolved to appoint Cllrs Brown and Page as the Council's representative on Scarning United Charities.

12. Representative to the Seckar Trust

It was unanimously resolved to appoint Cllr Steward as the Council's representative on the Seckar Trust.

13. Representatives to Scarning Conservation Volunteers

It was unanimously resolved to appoint Cllrs Brown and Bradford as the Council's representatives to Scarning Conservation Volunteers.

14. Internal Auditor's Report

The clerk read the Internal Auditors Report, which noted that there were no discrepancies in the accounts and the Council was complying with the necessary regulations.

15. Parish Council's audited accounts for the year ending 31 March 2017

It was unanimously resolved to approve the Council's accounts. The accounts were signed by the Chairman and the clerk.

16. Annual Return

It was unanimously resolved to sign the Annual Return. The Return was signed by the Chairman and the clerk.

17. The Council's Insurer

It was unanimously resolved to appoint Aon.

18. Items for inclusion on the agenda for the next meeting

None.

19. The next meeting

The date of the next meeting was confirmed as Monday 19 June 2017 at 7.30pm.

There being no further business the meeting was closed at 7.55pm.